**CFES PTO MINUTES – OCTOBER 6, 2021**

**9:30 a.m.**

* **Welcome:** Co-Presidents Meredith Petruccelli and Jeff Ellison welcomed everyone joining in person and virtually on Zoom.
* **CFES Playground Plans:** UCFSD Director of Facilities James Whitesel joined the meeting to provide an update on plans to renovate the school’s two playgrounds.

1. New parts, including a rock wall and railings will be installed on the K-2 playground this Monday, October 11th. Weather permitting, they will also add activity stencils to the blacktop.
2. The district is allocating $35,000 in their long-range plans to playground investments on the 3-5 playground for 2022. Planning to partner with the PTO for additional fundraising with the goal of having a plan on paper by January and installation to take place next summer.

* **Principal’s Report:** Danielle Clark presented several updates:

1. Arrival and dismissal procedures are running much more smoothly, one month into the school year.
2. Thanks to all the new homeroom volunteers that were just selected. A reminder that clearances are needed for any in person classroom visits.
3. Great turnout at the Fall Festival. Thanks to the PTO for organizing.
4. There are four Personal Care Assistant positions open at CFE, for anyone who may be interested in applying. There are staffing shortages across the district.
5. The core essentials trait for October is Individuality.
6. CFE-TV announcements have started up again. Today was the first broadcast. You can view them on the CFES YouTube channel.
7. October 20th is picture day and the Book Fair is October 18th through the 22nd.
8. Charger Card rewards for good behavior will be given out again to students. Winners will be announced on F Day.
9. Plans for a Halloween Parade on Friday, October 29th are still being worked out.

* **Enrichment Grants:** Review and Vote on PTO grant requests from teachers and staff. PTO budget for grants totals $5,000. With $2,500 earmarked for Fall grants and $2,500 for Spring grants. Votes submitted by ballot in person and on Zoom through the chat function.

1. Mr. McGarvey: $5,226 for a new Media Lounge. **Yes 11-1** to fund partially at an amount of $1,750.
2. Mrs. Roberts: $2,600 for the online Flocabulary program. **No 12-0** with the recommendation to use teacher classroom subsidy funding instead.
3. Mrs. Clark: $3,000 for a new Welcome Staff Display Board. **No 12-0** with the recommendation to reapply in the Spring.
4. Mr. Wagner: $1,500 for a Makey STEM project. **Yes 12-0** to fund partially at an amount of $750.
5. Mr. Wagner & Mrs. Bickings: $820 to attend an Educational Conference. **No 12-0**
6. Mrs. Clark: $3,000 for outdoor Picnic Benches. **No 12-0** with the recommendation to make this the 5th Grade Leave Behind Project and use funding set aside for that to renovate existing benches.
7. Mrs. Robinson: $300 for Reading Eggs online program. **No 12-0** with the recommendation to use teacher classroom subsidy funding instead.

PTO total funds granted for Fall are $2,500.

* **PTO Business:**

1. Buddy Breakfast is being postponed to the Spring, after concerns of being able to do it safely outdoors following Covid health and safety guidelines.
2. Book Fair: looking into the possibility of adding an evening shopping night for families. Stay tuned!
3. Fall Festival profits on ticket sales and food sales totaled $756 for the PTO.
4. Spirit Wear: orders will be delayed due to supply shortages. Working with different vendors to try and offer families one shirt and one sweatshirt option for purchase.
5. School T-shirts: PTO still plans to purchase new t-shirts for all students. Will send out a survey to collect student sizes.
6. Sister School: the supply drive for Mitchell Elementary was a big success. We were able to restock their teacher supply closet. Another fundraising drive is in the works to coordinate with the 3rd grade Readathon.
7. Look for details on our next restaurant fundraiser with P.J. Whelihan’s. Tentatively scheduled for November 2nd, Election Day which is a day off for students.

* **Meeting Adjourned at:** 11:50 a.m.